



Addendum #1  
July 30, 2018

ORANGE COUNTY BOARD OF EDUCATION  
200 East King Street, Hillsborough NC 27278

**NOTICE OF ADDENDUM OCS BID 2019-201**  
**Miscellaneous Janitorial Supplies**

The following items enclosed in Addendum #1 shall become part of the bid documents:

- 1. Summary of Questions and Answers from Contractors Dated July 27, 2018**
- 2. Summary of Order Quantities for Miscellaneous Janitorial Supplies**
- 3. Bid Tabulation for Spring 2018 Janitorial Supplies Awarded**

All other terms of this solicitation remain unchanged.

By: Patrick Abele  
Orange County Schools  
Chief Operations Officer  
Dated: July 30, 2018

**BID 2019-201 Miscellaneous Janitorial Supplies  
Addendum #1: Response to Vendor Questions  
Posted July 30, 2018**

1. Different sections of the paperwork that mention submitting product samples. Are product samples required with bid submittal or will vendors be notified to provide samples after submittal?  
**Answer: Samples are not required to be submitted with bids. However, if a company pricing has variance outside of set limits then product samples may be required to substantiate the quality of the product being represented by the bid pricing. The district reserves the right to request samples at any point in time during the bid evaluation period.**

2. The bid states, "Product SDS & Specification Sheets". Are these required for every item or solely for cleaning chemicals.

**Answer: SDS sheets would be required for chemicals and cleaning products.**

3. Will we be notified of any/all Addenda, or do we solely need to contact your department just prior to the turn-in deadline?

**Answer: All vendors should check the district website for Addenda posted as listed in the bid packet: <http://www.orangecountyfirst.com/content/current-bids>**

4. Will a liner bid be accepted with a different spec if performance testing shows it to be an equivalent or superior product?

**Answer: Vendors must meet the minimum specification as listed in the bid.**

5. Who is your current liner manufacturer?

**Answer: Pitt Plastics. See questions 15 & 17.**

6. "To supply on a monthly basis prior to the 3<sup>rd</sup> calendar day of the month." Are deliveries expected to be made between the 1<sup>st</sup> and the 3<sup>rd</sup> or as soon as possible after the order is received?

**Answer: The schools and district will order supplies during the current month for the upcoming month. The supplies ordered for the upcoming month must be delivered before the 3<sup>rd</sup> of the month for which the order is being placed. If a vendor only deliveries on a certain day of the week, the vendor should plan to deliver the order for the upcoming month the week prior.**

7. Why is Antibacterial soap being requested?

**Answer: The district specifications indicate the request for antibacterial soap.**

8. Will a bid of standard foaming hand soap be accepted?

**Answer: No. The minimum specification listed on the bid tab is for antibacterial soap.**

9. Can the district provide previous bid tab information on winning vendor(s) and pricing?

**Answer: See the enclosed vendor bid tab for the Spring 2018 Bid for comparison.**

10. Can the district provide previous bid information or quantities to be ordered for estimated annual quantities?

**Answer: See the enclosed estimated quantities ordered August 2017-March 2018. Previous quantities ordered does not indicate current or future orders of these quantities.**

11. Based upon previous history, has this been awarded to one vendor or multiple vendors.

**Answer: The district has used single and multiple vendors. The district reserves the right to award contracts to one or more vendors.**

12. The bid states that deliveries are made every 3<sup>rd</sup> calendar day of the month, is this true for the can liners and gloves as well?

**Answer: Yes. All orders must be received prior to the 3<sup>rd</sup> day of the month for all supplies ordered for that month. See question 6.**

13. The bid states 18 delivery locations in total. I would like to confirm this statement or is there a central warehouse that distributes to each school?

**Answer: There is not a central warehouse that delivers to schools. The vendor is responsible for delivery of supplies to the 13 delivery locations as specified in Exhibit F, Site Locations as indicated in the bid.**

14. Must a vendor bid an entire category to be awarded and are awards made by category or line by line?

**Answer: Vendors are allowed to submit bids for any line within any category and to submit bids for only certain lines within a category. However, the district reserves the right to award contracts to an entire category to one vendor and has the option of selecting multiple vendors for any category or item listed on the bid. The district will limit the number of vendors selected as it is not feasible to process orders to more than 3-4 vendors.**

15. Would you also provide the brand/model for each can liner, wastebasket, and glove being procured?

**Answer: Trash cans=Rubbermaid. Gloves=Nitrile, blue powder free made by Amercare. Can Liners: The manufacturer of the bags is Pitt Plastics. The 24x33 is a 6 micron. The 43x47 is a 1.5 EQ mil. The 38x58 is a 1.5 mil EQ bag.**

16. At our expense, may we arrange a courier to pickup samples of the can liners listed in the bid?

**Answer: No. This request would not be able to be accepted or accommodated for all vendors providing bids due to the short window between this request and the bid submission date.**

17. Would you please provide the case weights for each can liner listed?

**Answer: The manufacturer of the bags is Pitt Plastics. The 24x33 is a 6 micron. The 43x47 is a 1.5 EQ mil. The 38x58 is a 1.5 mil EQ bag.**

18. Can you provide the shipping label and / or the bill of lading for each can liner?

**Answer: This information is not available. If we are able to gather additional information on liners, it will be posted via an addendum to the bid on the district website.**

19. Can we deliver on Monday and Tuesday so just wanted to make sure that would be okay since sometimes that wouldn't fall before the 3<sup>rd</sup> of the month?

**Answer: See question 6. Vendors can plan deliveries any day of the week to the Maintenance Department from 7 am -4 pm Monday-Friday except on holidays or days the district is closed for inclement weather. Most school buildings are open for deliveries 8 am – 3 pm Monday- Friday except on holidays or days the school is closed for inclement weather. The district will set order deadlines with the awarded vendor(s) to ensure orders are placed the month prior and delivered before the 3<sup>rd</sup> of the month for which the order is being placed.**

20. Are we bidding items that fit your current dispensers for towel, tissue, and soap? Am I correct that there wouldn't be any new dispensers provided for no charge throughout the year?

**Answer: All products must fit the current dispensers or the vendor must change them out to work with their products at no charge to the district. If a dispenser is not under warranty and breaks through normal usage or is vandalized, the district will pay the vendor to replace the dispenser if the vendor has already replaced or upgraded that dispenser once previously. If a location needs a new dispenser that has not been replaced previously, the vendor would replace it at no cost so long as the vendor has not previously replaced that dispenser. It would be the choice of the vendor to replace all dispensers one time at the beginning of the contract or replace them one time at no cost as they are needed to be replaced on an ongoing basis excluding vandalism.**

21. How often are orders placed?

**Answer: All orders will be placed on a monthly basis for the upcoming month. Due to warehouse and storage space, the school sites and district only has storage for product to be used over the next 30 days.**

**END OF VENDOR SUBMITTED QUESTIONS**

## 2. Summary of Order Quantities for Miscellaneous Janitorial Supplies

### Orange Co Schools August 2017 - March 2018

*FOR INFORMATION USE ONLY. THIS LIST DOES NOT GUARANTEE CURRENT OR FUTURE ITEMS TO BE ORDERED OR QUANTITIES.*

Item Description	8 month total	Average per month	Size
38X58 LINERS 1.2MIL 100/CS	40	5	case
43X47 LINERS 1.2 MIL 100/CS	387	48	case
24X33 LINERS 6MIC 1000/CS	202	25	case
14119 ANTIBACTERIAL 900ML 12/cs	180	23	case
57250 ANTIBAC (AEROGREEN) 8/cs	28	4	case
NP-12600EN 600' BROWN ROLL	631	79	case
NP-5216 2PLY TOILET TISSUE JRT 1000'	659	82	case
NP-MFN4000 MULTIFOLD BROWN	14	2	case
TOILET TISSUE 2PLY GEN238	2	0	case
50606 **ROLL TOWEL WHITE	36	5	case
REST STOP RTU QUART	272	34	quart
PH7 1 GALLON	37	5	pail
LIQUID LIVE 1 QUART	160	20	quart
AP NEUTRAL DISINFECTANT gallon	127	16	gallon
1 LB. GRANULAR DEODORANT	117	15	each
GLASS MAGIC 1 QUART	98	12	quart
CITRUSFOAM 1 QUART H.D.	55	7	quart
POWER SPRAY PLUS QUART	36	5	quart
BEST BET 1 QUART	27	3	quart
AP NEUTRAL DISINFECTANT 20LTR	15	2	20LTR
GSN 1 QUART	14	2	quart
BEST SCENT OCEAN BREEZE 16OZ	13	2	each
311 FIGHT-BAC RTU QUART	12	2	quart
7oz Fresh Linen Aerosol	10	1	each

08623 GLYBET CITRUS BOUQ 14OZ	15	2	each
ADT40W 40'ROLL DUST MOP UN	20	3	roll
AWQ1016B5 MOP HEAD 16OZ	14	2	each
AWQ1024B MOP HEAD 24OZ	51	6	each
G043-00 COTTON MOP REFILL	16	2	each
N2611 SMALL NITRILE PF Gloves	26	3	100/box
N2612 MED NITRILE PF Gloves	19	2	100/box
N2613 LARGE NITRILE PF Gloves	64	8	100/box
N2614 XL NITRILE PF Gloves	42	5	100/box
32 OZ. BOTTLE	39	5	each
9-1/4"" TRIGGER ONLY	29	4	each
THE PEARL URINAL SCREEN	25	3	box (10)
#204 WHITE HANDLE BOWL MOP	24	3	each
LARGE ANGLE BROOM FLAGGED	10	1	each
RTCW WHITE TERRY TOWEL 10LB	64	8	each
2003 PAPER BAGS PKG/10	10	1	pack
8-5300 PAPER BAGS 10/PKG	1	0	pack
WASP & HORNET KILLER aerosol	9	1	each
42512 SPOT BET QUART	8	1	quart
60"" QUICK CHANGE MOP HANDLE	7	1	each
CITRUS CONCENTRATE 1 GAL	7	1	gallon
618 GAL ONE STEP	4	1	gallon
710 DUST PAN BLACK	4	1	each
S-SIGN CAUTION WET FLOOR	4	1	each
13" RED SPRAY BUFFING PAD	4	1	each
E052 FLAT FINISH MOP	4	1	each
P269 SPIN KLEAN 19""	3	0	each
13226 BLADES 10/PK	3	0	pk
STAINLESS STEEL CLEANER aerosol	2	0	each
520 DT PASSIVE DISPENSER	2	0	eack

526 MANGO BAY DEOD.CARTRIDGE	2	0	12/box
BWK122 5' THREADED HANDLE	2	0	each
54"" GRIPPER JAW MOP HANDLE	2	0	each
20" RED BUFFING PADS	2	0	each
WB DUSTMOP TREATMENT 1 QT	2	0	quart
13225 LONG HANDLE SCRAPER	2	0	each
FILTER BAGS 10PK/ VU500 *	1	0	pack
521 MELON MIST Deod. Cartridge	1	0	12/box
FQC36 5'X 36"" WIRE FRAME	1	0	each
FQC60 5""X 60"" WIRE FRAME	1	0	each
481 HYDROFOAMER 96OZ	1	0	each
6362 5' TAPERED HANDLE	1	0	each
20"" GORILLA PADS 5/CS	1	0	each
20" BLUE ULTRA UHS	1	0	each
NN900 36"" NIFTY NABBER	1	0	each

### **3. Bid Tabulation for Spring 2018 Janitorial Supplies Awarded**

**Spring 2018 Bid Tabulation Pricing Awarded (April, May & June Orders. This is a one month sample order.)**

Item Description	Qty	Unit	UNIT	TOTAL
Toilet Tissue 2ply 1000'/roll 12/cs Universal Core	85	cs	\$ 20.92	\$ 1,778.20
Roll Towel Brown 600' 12/cs Universal Core	97	cs	\$ 24.49	\$ 2,375.53
KC50606 White Roll Towel 600'/Roll 6/cs	5	cs	\$ 45.47	\$ 227.35
24x32 Liner Clear 7 MIC 1000/cs	33	cs	\$ 16.51	\$ 544.83
43x47 Liner Black 1.2 mil 100/cs	62	cs	\$ 17.82	\$ 1,104.84
38x58 Liner Black 1.2 mil 100/cs	3	cs	\$ 18.28	\$ 54.84
Antibacterial Lotion Hand Soap 900ml 12/cs	31	cs	\$ 40.31	\$ 1,249.61
Soap Dispenser for 900ml hand soap	3	ea	\$ -	\$ -
Aerogreen Antibacterial Foam Hand Soap 8x1 Liter/cs	6	cs	\$ 60.45	\$ 362.70
Multifold Towel Brown 4000/cs	2	cs	\$ 14.01	\$ 28.02
			<b>\$ 258.26</b>	<b>\$ 7,725.92</b>
Disinfectant Neutral Cleaner gallon	24	gal	\$ 5.65	\$ 135.60
Acid Free Disinfectant Cleaner RTU qt	36	qt	\$ 1.81	\$ 65.16
Glass Cleaner RTU qt	16	qt	\$ 1.83	\$ 29.28
Neutral Cleaner 5 gallon pail	5	pail	\$ 26.97	\$ 134.85
AP Neutral Disinfectant Cleaner 20 liter box	1	ea	\$ 26.16	\$ 26.16
Liquid Live Liquid Bacteria qt	18	qt	\$ 2.92	\$ 52.56
Granular Deodorant 1 lb container	18	ea	\$ 2.77	\$ 49.86
Power Spray Plus Cleaner Degreaser RTU qt	12	ea	\$ 1.71	\$ 20.52
Water Based Dust Mop Treatment quart	4	ea	\$ 2.79	\$ 11.16
7oz Air Freshener metered Cinnamon	2	ea	\$ 2.79	\$ 5.58
Wasp and Hornet Spray aerosol	2	ea	\$ 3.46	\$ 6.92
Dustmop Roll 40' roll Untreated fits wire frames	4	ea	\$ 66.13	\$ 264.52
Nitrile Powder Free Glove Medium 100/box	4	box	\$ 6.34	\$ 25.36
Nitrile Powder Free Glove Large 100/box	7	box	\$ 6.34	\$ 44.38
Nitrile Powder Free Glove X-Large 100/box	6	box	\$ 6.34	\$ 38.04
32oz bottle	3	ea	\$ 0.60	\$ 1.80
9-1/4" trigger	3	ea	\$ 0.38	\$ 1.14
Terry Towel 10lb box	8	box	\$ 24.75	\$ 198.00
Versamatic vacuum bags 10/pk	2	pk	\$ 13.50	\$ 27.00
24oz Mophead 1" band, blue, blend	4	ea	\$ 5.29	\$ 21.16
Angled Upright Broom	1	ea	\$ 5.15	\$ 5.15
6183 Bag for Janitor Cart	1	ea	\$ -	\$ -
<b>TOTAL ITEMS</b>	<b>508</b>		<b>\$ 213.68</b>	<b>\$ 1,164.20</b>