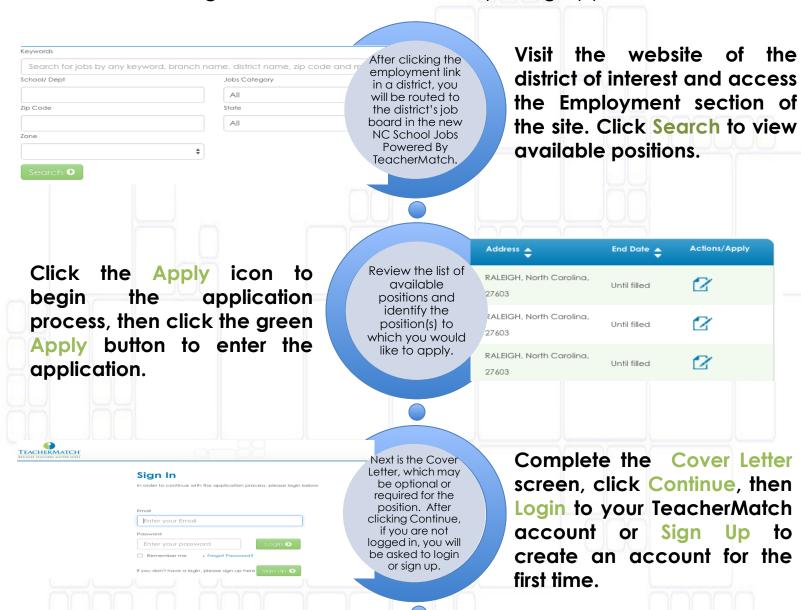
Applying to Positions In Orange County Schools

http://www.orangecountyfirst.com/

TeacherMatch support: 1-855-980-0511 (7:00am - 8:00pm EST)



Please review this guide for assistance in completing applications:



Select Preferences, then complete Application Requirements, which are indicated by a red asterisk.

SSN is optional but submitting may autopopulate North Carolina licensure, education, and other key information.

When you log in for the 1st time, select preferences then click "Save Preferences" at the bottom of the screen. You will then be routed to the application.

Required Application Items for NCDPI

All applicants are required to provide the following information. If you have already provided this information previously a antinue by clicking on "Save and Continue" button below. However if this information has changed, then please update ontinue".

Required Fields

Personal Information

Salutation **

First Name*

Middle Name

Lost Name*

NewTest



Add info to sections by clicking the +Add on the right hand side then clicking Save Section. Populate fields by typing and then selecting best fit from the list, if presented. Complete the overall application by clicking Save & Continue at the bottom of the application.

Review list of Missing Application Requirements, if presented. Click OK to return to the application and resolve.

If any required application elements are missing, a listing will be shown after clicking Save & Continue. Clicking OK will take you back to the application to add info.

TeacherMatch

Please provide Phone Number

Please provide Address

Please provide Employment History

Address

Please enter IIp Code

Mandatory Declarations

The District requires all the applicants to answer the following questions and/or updates to the previous response, please feel free to continuing you responded to these questions, then please update it according to the continuing the co

AND/OR

Start Job Specific Inventory D

After completing all required sections, click Save and Continue at the bottom of the application. You may be required to complete additional elements.

You may be prompted to complete Mandatory Declarations and/or a Job Specific Inventory questions as part of the process, depending on the position.

Note: The Job Specific Inventory questions

must be completed in one sitting.

Additional Tips & Information

- > You will receive an email after completing an application.
- There are four categories of positions (Licensed, Classified, Bus Driver, Substitute) and each may require different information.
- Please click "Test your setup" on the TeacherMatch Sign In screen to understand which internet browsers are supported. Contact support if you have difficulty.
- ➤ If you forget your password, click on "Forgot Password" to receive a reset email from noreply@teachermatch.net.
- ➤ If you cannot reset your password or need technical assistance, please call TeacherMatch support at 1-855-980-0511 (7:00am 8:00pm EST).