

ORANGE COUNTY  
BOARD OF EDUCATION

AGENDA ITEM ABSTRACT

Meeting Date: February 10, 2014

AGENDA ITEM No. 14-02-08

ACTION ITEM: (Y/N) Y

SUBJECT: Request for Matching Funds

INFO. CONTACT: Dr. Gerri P. Martin, Superintendent PHONE: 919-732-8126

ATTACHMENTS:

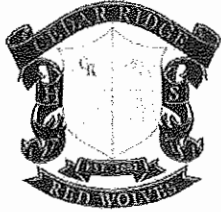
1. Letter of Request for Matching Funds dated 1/21/14 from Cedar Ridge High School and supporting documents.
  2. Board Policy # 8430 – Matching Funds-Parent Teacher Organization/Booster Groups.
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**PURPOSE:** To secure approval from the Board of Education for a \$1,000.00 matching funds request received from Cedar Ridge High School for the purchase of a Full Color Poster Maker.

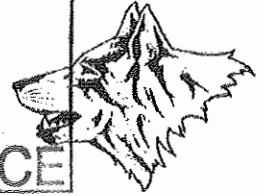
**BACKGROUND:** To encourage the participation and efforts of organized booster and parent-teacher groups in support of the schools, the Orange County Board of Education has established and operates a matching funds program. Each fiscal year, one group per school may request a one-time matching grant of up to \$1,000.00 on a dollar-for-dollar basis to match an amount of money generated by the group for the benefit of the school. To qualify for matching funds, the applicant group must agree to spend the total amount (both matching grant and collected funds) on a project that benefits a large school group and has a lasting value to the students.

**FINANCIAL IMPACT:** \$1,000.00.

**RECOMMENDATION:** The Superintendent recommends the Board of Education approve the matching funds request for Cedar Ridge High School in the amount of \$1,000.00 for the purchase of a Full Color Poster Maker.



*Cedar Ridge High School*



January 21, 2014

Orange County Schools  
Board of Education  
200 East King Street  
Hillsborough, NC 27278

As the Principal of Cedar Ridge High School, I hereby submit this letter in support of the matching funds request for our Parent Teachers Student Organization (PTSO).

The CRHS PTSO continues to support all student groups, where any and all funds are distributed both fairly and equitably. Our media center, which has transitioned into an efficient Learning Commons, has been the hub of many resources for both teachers and students since our school opened in 2002. To meet the needs of all teachers and staff members within our building, we believe that having a Full Color Poster Maker that will be available for use by all staff members and will be used to provide various signage in classrooms and multiple events in our facility to be in the best interest of both our staff and students at this time.

Therefore, I would like to request that you consider the CRHS PTSO organization to be the recipient of the 2013-2014 matching funds grant. Included with my request is a letter from our PTSO, copy of the Orange County Schools Matching Funds Policy, an invoice from Presentation Systems South, Inc., and a copy of the check that was sent in for payment.

Please do not hesitate to contact me should you have any questions.

Sincerely,

John J. Wheeler, Ed.D.  
Principal  
Cedar Ridge High School

Cedar Ridge High School PTSO  
1125 New Grady Brown School Road  
Hillsborough. NC 27278

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January 21, 2014

Cedar Ridge High School  
Attn: Dr. John Wheeler  
1125 New Grady Brown School Road  
Hillsborough, NC 27278

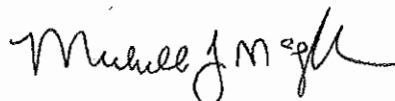
Dr. Wheeler,

Since the creation of the CRHS PTSO, our organization has worked hard to ensure that all incoming PTSO funds are spent wisely. As a result, the PTSO has decided to use excess monies collected during that time to fund a Full Color Poster Maker to be housed in the CRHS Media Center. This Poster Maker will be available for use by all staff members and will be used to provide posters and signage for many events at Cedar Ridge High School. In short, it will benefit everyone at Cedar Ridge High School.

We request that you consider our organization to be the recipient of the \$1,000.00 OCS Matching Funds grant. Included with this request, you will find a copy of the invoice for the Poster Maker (ordered last week), along with a copy of our check (mailed today, 1/21/14).

If you need further clarification or documentation, please let me know. We appreciate your consideration.

Thank you,



Michelle J McJunkin  
CRHS PTSO President

<b>MATCHING FUNDS-PARENT TEACHER ORGANIZATION/ BOOSTER GROUPS</b>	<i>Date Reviewed/ Approved:</i> 02/05/07	<i>Policy Number:</i> 8430
<i>Rescinds Policy Number:</i> LEBA, LEBA		<i>Issued:</i> 10/06/80, 2/03/1992, 04/19/2004

To encourage the participation and efforts of organized booster and parent-teacher groups in support of the schools, the Orange County Board of Education has established and operates a matching fund program. Each fiscal year, one group per school may request a one-time matching grant of up to \$1000 per year on a dollar for dollar basis to match an amount of money generated by the group of the benefit of the school. School principals with more than one eligible group will establish rotating schedules for all groups which may allow one or more requests per year; however, the amount per school will be limited to \$1000 per year.

Booster groups that represent more than one school are also eligible for this annual matching grant, provided the project benefits all schools represented by the multi-school booster group. Such groups shall submit matching grant requests directly to the superintendent for funds separated and apart from those made available to the individual schools. Matching funds for multi-school booster groups shall also be limited to \$1000 per year.

To qualify for matching funds, the applicant group must agree to spend the total amount (both matching grant and collect funds) on a project that benefits a wide school group population and has a lasting value to the students.

Each request must be submitted to the superintendent for his/her recommendation to the school board for its action prior to any expenditure. The request must include a list of the item(s) to be purchased, the total cost of the item or project, and a short description of the benefits to the schools. All requests for matching funds should be submitted as early in the school year as possible so that students can receive the full benefit of the project in the year funded. Requests will not be accepted after March 15 and projects must be completed in the same fiscal year unless you are granted administrative approval to exceed the standard completion date.

Legal Reference: G.S. 115C-36, 115C-47, 115C-276, 115C-288

**Presentation Systems South, Inc.**

PO Box 3872 Mooresville, NC 28117  
800-729-2836 Fax 889-729-2836

**Quote**  
**Erin Bradley**  
**Cedar Ridge High PTO**

**Learn OnDemand Poster Maker Gold Package**

<b>Item</b>	<b>Catalog #</b>	<b>Price</b>
<b>Learn OnDemand 24" Full Color Poster Maker &amp; Stand</b>	LOD1000B	<b>\$3,895.00</b>
<b>Gold Package Option</b> <b>Includes:</b> NTS Workstation High Resolution Scanner Template Package Software with <i>over 1,000 educational based, copyrighted templates matching common core standards &amp; Template Guide</i> Poster Artist Software Semi-Annual Template Updates with 100 new posters Current Events Subscription 3 Year Warranty 2 Sets of Ink Tanks 3 Rolls Standard Paper 24" x 150' 2 Rolls Premium Paper 24" x 100' On-site Installation and Training	LOD1002G	<b>\$1,995.00</b>
<b>Gold Package Price</b>		<b>\$5,890.00</b>
<b>Shipping</b>		<b>\$199.00</b>
<b>TOTAL</b>		<b>\$6,089.00</b>

\*\*\*Starter kit supplies are enough to do approximately 220 - 250 posters.

\*\*\*PTO is tax exempt.

*Ask about our new Spanish Template Package exclusive to the Learn OnDemand.*

**This quotation expires: February 8, 2014**

**Deby Fields**  
**Account Representative**  
**Presentation Systems South, Inc.**

CEDAR RIDGE HIGH SCHOOL PTSO  
1125 NEW GRADY BROWN SCHOOL RD  
HILLSBOROUGH, NC 27278

66-46-531

691

DATE 18 Jan 2014

PAY TO THE  
ORDER OF

Presentation Systems South \$ 6,089.00  
SIX thousand eighty-nine and <sup>00</sup>/<sub>100</sub> DOLLARS



SUNTRUST

ACH RT 061000104

MEMO

poster maker

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A. C. [Signature]

MP

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**MATCHING FUNDS-PARENT  
TEACHER ORGANIZATION/  
BOOSTER GROUPS**

*Date Reviewed/Approved: 02/05/07*

*Policy Number: 8430*

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*Rescinds Policy Number: LEBA, LEBA*

*Issued: 10/06/80, 2/03/1992, 04/19/2004*

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