



**Orange County Schools**  
Hillsborough, NC

April 14, 2021

Dear OCS School Renaming Committee Member:

Thank you for signing up to serve on the OCS School Renaming Committee. We want to take this opportunity to welcome you to this important endeavor!

Orange County Schools has sought to form a broad, richly diverse School Renaming Committee to provide input to the Board of Education on potential names for the two schools being renamed. The School Renaming Committee will follow the process outlined in the district's [Policy 9300](#), Naming Facilities & Memorials.

Our schools are culturally diverse learning communities, and the name of a facility should reflect our dedication to *all* members of the communities we serve. Community members come together in our schools every day to experience an equitable K-12 education--where every student is valued.

The OCS School Board has taken a firm stand that the names of our buildings should reflect the students, staff, school system and community of today. This committee will be an engine, driven with guidance from facilitators from the Dispute Settlement Center of Carrboro, school leaders, and YOU.

**Expectations:**

It is critical that you attend each meeting, that you actively listen and participate, and that you understand that every meeting will be an Open Meeting. This means that any member of the public may attend as meeting observers, either in person or virtually, and that the details, notes and minutes of all meetings will be documented and open to anyone. In the spirit of full transparency, meeting actions and progress will be recorded by observers.

Please see the meeting dates and times below.

**Committee Meeting Schedule:**

Week of April 19th: Tuesday, April 20 and Thursday, April 22

Week of May 3rd: Tuesday, May 4 and Thursday, May 6

Week of May 17th: Tuesday, May 18 and Thursday, May 20

Each meeting will begin at **6 p.m.** - Locations WebEx (Virtual) Meetings - Links coming soon!

There will be one committee to work on the renaming for both schools, rather than having two separate committees (one for each school). **\*\*If you are opposed to this, please let us know by the close of business on Friday, April 16, 2021. \*\***Regrets only, please, to:

**Amanda Bunch, Communications Specialist**  
[amanda.bunch@orange.k12.nc.us](mailto:amanda.bunch@orange.k12.nc.us)

The application to serve on the School Renaming Committee was open only to community members and staff who are being served by Orange County Schools, or who reside within the OCS school zones. **\*\*As part of your application, please confirm the following via email.**

That:

1. You reside within an OCS school zone, or
2. If you live outside of OCS school boundaries, you are a staff member who works in or has children attending Orange County Schools.

Emails for verification of residence should be sent to Amanda Bunch, Communications Specialist at [amanda.bunch@orange.k12.nc.us](mailto:amanda.bunch@orange.k12.nc.us)

**\*Please do so by the close of business on Friday, April 16.**

**For the first meeting, please be prepared to cover the following items:**

- Ground rules for the team
- Preparing the selection team for pushback
- Keeping the focus on choosing a new name, and not keeping the current name
- Honoring the commitment and love of the school/s while also honoring the timeliness of the name change. [<Link to process and timeline for name changes>](#)

Again, welcome and thank you for being a part of this important mission!  
If you have any questions or concerns, please contact:

**Amanda Bunch, Communications Specialist**  
[amanda.bunch@orange.k12.nc.us](mailto:amanda.bunch@orange.k12.nc.us)

Sincerely,

**Amanda Bunch**  
Communications Specialist